

# Public Interest Technology University Network Challenge – Year 2

## APPLICATION INSTRUCTIONS

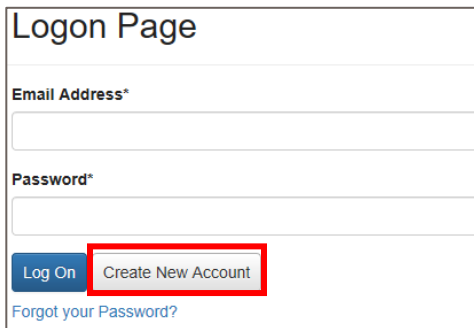
### *About the Application Process*

PIT-UN Challenge Year 2 Applicants will submit their proposals via the grants management platform Foundant. **Applications will only be accepted via Foundant.**

Below are instructions for creating an account in order to start the application. Questions regarding the online process or the development of your proposal should be directed to [pitunchallenge@newventurefund.org](mailto:pitunchallenge@newventurefund.org).

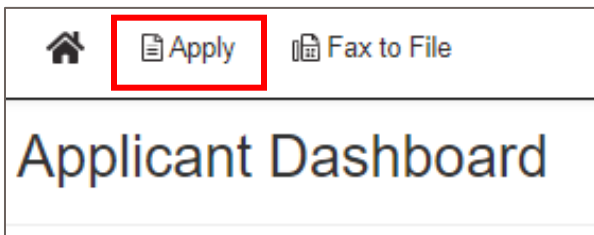
### *Registration Instructions*

1. You may access the system at the following link:  
<https://www.grantinterface.com/Home/Logon?urlkey=PIT>
2. Select **Create a New Account**. This will prompt you to fill out a profile about your university. Please create only one account per application.



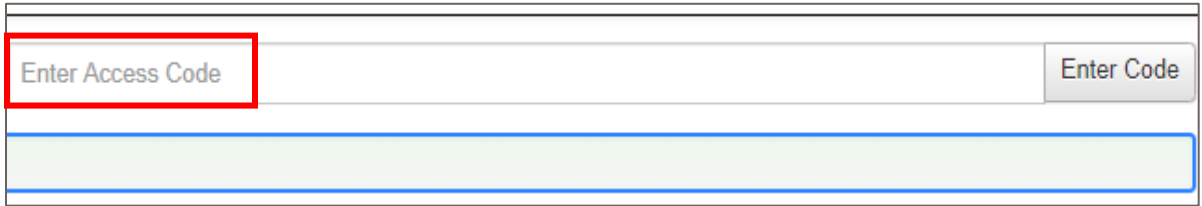
The screenshot shows a 'Logon Page' with two input fields: 'Email Address\*' and 'Password\*'. Below the fields are two buttons: 'Log On' and 'Create New Account'. The 'Create New Account' button is highlighted with a red rectangular box. A link for 'Forgot your Password?' is located below the buttons.

3. Once your profile is complete, you are now ready to apply. Click on **Apply** in the upper left corner of the page.



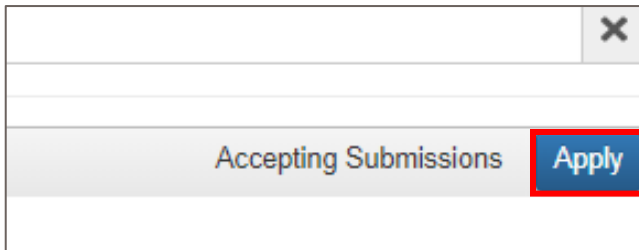
The screenshot shows the 'Applicant Dashboard' header. It contains three navigation items: a home icon, an 'Apply' button with a document icon, and a 'Fax to File' button with a fax icon. The 'Apply' button is highlighted with a red rectangular box.

4. Find the box labeled “Enter Access Code” on the far right and enter “**PIT-UN2020**”



A screenshot of a web form. At the top, there is a text input field with the placeholder text "Enter Access Code" on the left and a button labeled "Enter Code" on the right. The "Enter Access Code" text is highlighted with a red rectangular box. Below the input field is a wide, light green horizontal bar with a blue border.

5. You can read the full RFP from the page you are now on, and can apply by clicking **Apply** on the far right



A screenshot of a dialog box titled "Accepting Submissions". The dialog has a close button (an 'X' icon) in the top right corner. At the bottom of the dialog, there is a button labeled "Apply" which is highlighted with a red rectangular box.

6. You can work on your application, save it, and return to it at any time. The system will auto save every 20 minutes, but please remember to regularly save your work.